

CRISTINA WILLIAMS-FONTANEZ



PRODUCTION WORK HISTORY

VFX

VFX Witness Camera Operator

IRONHEART (MARVEL) JUNE 2022- NOV 2022 | ATLANTA

Utilized Black Magic cameras to capture reference footage of VFX shots during production.

Became proficient with Zoelog, Marvel Sorting Tools and set ref photography.

VFX Witness Camera Operator

SHE HULK (AP) (MARVEL) DEC 2021 - JAN 2022 | ATLANTA

Utilized Black Magic cameras to capture reference footage of VFX shots during production.

Assisted on-set wranglers and producers with any other VFX related tasks.

VFX Production Assistant (Vendor)

PIXOMONDO, 2011 | LOS ANGELES

OFFICE

Accounting Clerk

FLORIDA MAN (NETFLIX) JUNE 2021 - OCT 2021 | NC

Input vendors information into Netflix's Ozark and ESN systems.

Set up new vendor accounts and reviewed their statements.

Updated shooting calendar, travel memos, and vendor spreadsheet for accounting team.

Accounting Clerk

HIGHTOWN S2 (STARZ) SEPT 2020-JUN 2021 | NC

Maintained detailed records of invoices, POs and AP scans.

Scanned and uploaded studio files to Scenechronize.

Entered vendor information into Smart Accounting.

Casting Assistant

HYLTON CASTING, NOV. 2019- SEPT 2020 | ATLANTA

Provided freelance reality casting assistance for the Lifetime docu-series *Marrying Millions (S2)*.

Researched and engaged in outreach to potential participants.

Authored one-sheets for pitches.

HEALTH & SAFETY

Monitor Dayplayer (H&S)

THE FAMILY PLAN (APPLE TV) DEC 2023 - JAN 2023 | ATLANTA

Assisted the Health and Safety supervisor with background check-in and testing during production.

Background Onboarding Assistant (H&S)

GHOSTED (APPLE TV) FEB 2022 - JUNE 2022 | ATLANTA

Assisted the Health and Safety supervisor with collecting and verifying all background vaccination cards.

Helped coordinate background check-in and testing during production.

Health & Safety Monitor

THE OUTLAWS (NETFLIX) NOV 2021 - DEC 2021 | ATLANTA

Facilitated Covid-19 on-set safety protocols by supplying masks, hand sanitizer, and other PPE to crew during filming.

Handled first-team PPE when they were actively filming.

POST PRODUCTION

Post Production Assistant

"SWITCHED AT BIRTH" (PILOT, ABC), 2010-2011 | LOS ANGELES

Post Production Assistant

SLEEPY HOLLOW" (PILOT, FOX) 2013 | LOS ANGELES

Post Production Assistant

"OUTLAW" (NBC UNIVERSAL), 2010 | LOS ANGELES

EDUCATION

University of North Carolina at Chapel Hill

BACHELOR OF ARTS IN COMMUNICATION STUDIES

SOFTWARE

G-suite	Microsoft Office	Docusign
Ozark	Sortme	Adobe Acrobat
ESN	SortWitcam	Adobe Photoshop
Scenechronize	Zoelog	Box
Smart Accounting	Dropbox	PSL+

CONTACT INFORMATION

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