

Yukimi Bishop

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EXPERIENCE

A Bigger Piece of Sky, Wilmington NC — Production Accountant

Jan 2023 - PRESENT

In charge of crew and SAG payroll, paying vendors, managing the budget and cash flow, and sending cost reports

Welcome to Flatch S2, Wilmington NC — Assistant Payroll Accountant

August 2022 - December 2022

Processed IATSE crew payroll, Non Union, and assisted with SAG and WGA payroll

Hightown S3, Wilmington NC — Payroll Clerk

March 2022 - July 2022

Assisted Payroll Accountants and processed BG payroll and Non Union crew payroll

Florida Man, Wilmington NC — Payroll Clerk

August 2021 - February 2022

Processed BG payroll, helped enter hot costs, and on boarded crew.

Lighthouse Films, Wilmington NC — Administrative Assistant

October 2020 - August 2021

Managed office tasks, assisted with company bookkeeping, invoiced clients, and assisted with project coordinating

EDUCATION

UNC-Wilmington, Wilmington NC — BA of Fine Arts

Whatcom Community College, Bellingham WA — Associates of Arts and Sciences

REFERENCES

Jolly Dale - (704) 807-4576

Penelope Bunsen - (323) 428-9007

APPLICATIONS USED

Smart Accounting

EP Payroll Software

PSL

Movie Magic Budgeting

Showbiz

Excel

Greenslate

Quickbooks