

Jakeema Boykin

Wilmington, NC

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Professional Profile and Core Competencies

- Strategically develop and retain lucrative business relationships.
- Eye for detail, routinely catch what others miss.
- Highly productive with an eye for efficiency.
- Works equally well alone or in groups.
- Arrives on time to work every day.
- Accepts instruction well.

Summary of Skills and Abilities

Time Management

Active Listening

Excellent Customer Service

Critical Thinking

Outstanding Oral Comprehension

Good Team Leadership

Work History

Craft Service Key (Big Indie Films-Wilmington N.C.) 08/2022-11/2022

- **Committed to delivering excellent customer service**
- **Merchandised displayed foods according to crew liking**
- **Plan meals according to crew liking**

Craft Service Crew (Providence-Southport, NC) 04/2022-08/2022

- **Maintained a clean and Sanitary work area**
- **Distribute food to crew**
- **Set up and clean up on filming days to assist crew**

Craft Service Key (Our Kind of People-Wilmington, NC) 03/2021-12/2021

- **Ask open-ended questions to assess crew needs**
- **Help develop an eye-catching service table**
- **Checked and replenished items needed for dining**

Education

John T. Hoggard: Wilmington, NC 2010

Cape Fear Community College, Associates of Arts 2022

Serv Safe, Serv Safe 2021

