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# NICK LALLO

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## PROFESSIONAL SUMMARY

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Seven years of experience in all aspects of video production. The ability to take an idea from concept to completion in a timely and collaborative manner while working closely with creative teams. Experience in pre-production logistics and planning, production, custom graphics composition, special effects, editing, and asset management.

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## WORK HISTORY

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**Office Production Assistant, 08/2022 - 10/2022**

**Amazon Prime The Summer I Turned Pretty S2** – Wilmington, NC

- Ordered and distributed office supplies while adhering to a fixed office budget.
- Welcomed office visitors and alerted staff to arrivals of scheduled appointments.
- Answered and managed incoming and outgoing calls while recording accurate messages for distribution to office staff.

**Office Production Assistant, 03/2022 - 07/2022**

**STARZ Hightown S3**

- Developed correspondence letters, memos, and emails.
- Completed clerical tasks such as filing, copying, and distributing mail.
- Secured essential information and determined logistics to coordinate meetings and food trucks.

**Associate Producer, 06/2020 - 06/2022**

**ANVL Entertainment**

- Script coverage for screenplays, plays, and books, providing written summary and analysis of a script's plot and writing quality.
- Review video and film by selecting the best combination of performance sequencing and timing to tell a story.
- Perform post-production work, including assembling raw footage.

**Replay Editor & Operator, 02/2017 - 07/2019**

**Major League Baseball Advanced Media**

- Assembled in-game video using proprietary software for live game use by major-league umpires
- Encoded video and compiled and transferred it to multiple formats for review by MLB executives

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## SKILLS

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- Final Cut Pro X and Premiere Pro expertise
- Adobe Suite knowledge
- Sound editing proficiency
- Multi-camera editing
- Color correction knowledge
- Audio-visual equipment knowledge
- Creative collaboration
- Spreadsheet management

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## EDUCATION

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**Master of Fine Arts: Creative Producing, 05/2021**

**North Carolina School of The Arts** - Winston Salem, North Carolina

**Bachelor of Arts: TV/Film, 05/2016**

**DeSales University** - Center Valley, PA