

Inez Campbell-Eason

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CERTIFICATIONS/TRAINING: Certified - OSHA 10 Safety Officer for Film Production, Certified – H&S Covid Compliance Officer for film

LISTINGS: Imdb Pro, Impact Crew/Array, Wilmington Film Crew

ADMIN SKILLS: Word/Works/Graphics/OneNote/ Adobe/PowerPoint, Costume/Wardrobe Syncoset, Production Bible, Prod Distro **APPS:** ZOOM, GroupMe, Doodle, Walkie Talkie

EDUCATION: Above Masters

CREW EXPERIENCE:

TRANSPORTATION

Feb 2023 – Mar 2023. Honey Head Productions. The Confession. Feature (SAG/AFTRA)

- Zone A
- Transit for principal talent ONLY for flight arrival, departure, to and from set during shoot schedule.

COSTUMER/BUYER/STYLIST

AUGUST 2022 – SEPTEMBER 2022 ~ Lion's Gate/Starz Productions. Post Production Hightown S2 Episodic (SAG/AFTRA)

- Primarily admin to assist with accounting/wardrobe receipts data entry post production for principal wardrobe.
- Assist Office Manager and Costume Supervisor

HEALTH & SAFETY/ SAFETY OFFICER

June 2022 - August 2022. Appendage Movie, LLC. Feature (SAG/AFTRA)

- Zone A
- Administrative duties, DOOD, RTW, Covid testing scheduling of cast, crew, day players, vendors, concierge pre-flight and hotel testing, scout trips, safety reports, transportation and set protocols, ordering of inventory, research and networking with local labs, hiring of Covid Team, training, work schedule, time sheets, contact tracing, CDC Guidelines with any positive cases, wellness check/crew follow-ups, Safety Meetings

- Air Quality Control (CO2 Readings, scrubbers, HEPAs, online Daily Check-Ins and HIPAA Consents, monitoring of staff, crew, continual Covid testing cadence, BG, etc. Communication cadence via text, emails, threads with Production Coordinator, UPM, Producers, 1st & 2nd ADs, Locations, Department Heads and Covid Consultant. Detailed documentation. Medical Concierge liaison. Creating a homeostasis for a safe and effective work environment. *Statistics:* Less than 5% Covid Cases.

COSTUME/WARDROBE

April 2022-April 2022. Chalice, LLC Productions. *Kold & Windy*. Episodic. (SAG/AFTRA)

- Zone A
- Prep wardrobe for principal talent
- Check wardrobe on set
- Packing/detail organizing/labeling of all costumes/wardrobe for storage distribution of common stock, principal cast, Day players and BG

COSTUME/WARDROBE

April 2022 - April 2022. H Phase Productions. Costume Supervisor. *Heaux Phase*. Episodic. (SAG/AFTRA)

- Zone A.
- Truck Costumes
- Set Costumes
- Stylist
- Script breakdown for all cast. Monitoring of wardrobe staff. Effective communication with Set, Key Costumer, Costume Designer, 1st and 2nd ADs, Production Coordinator and Director for any problem-solving,
- Communicate with Locations for base camp trailer placement, Kept wardrobe trailer and essentials secured
- Staff Payroll and Scheduling.
- Buyer in lieu of Key Costumer
- Covid protocols for staff,
- Communicating distro updates,
- Photos for Continuity and communication with Script/Continuity Supervisor
- Overseeing Post Production of cataloging principal cast, day player, BG and common stock wardrobe, returning rentals
- Sprinter Van Driver, etc.

HEALTH & SAFETY

June 2021 – Feb 2022~ 20th City Fox/Disney. Full-time. Health & Safety Assistant *Our Kind of People*. Episodic. (SAG/AFTRA)

- Zone A

- Local Certified Covid Compliance Officer with Health & Safety qualified in all facets as HSM and/or /Supervisor to oversee hire and/or run an efficient team, secure procurement of PPE and supplies as needed
- Coordination of testing services and daily schedules , testing site set up on lot/on location, communication with locations, transpo and other departments with Health & Safety protocols
- Scrubber intake/out take set ups,
- Covid Return To Work policies, signage, scouting, space-ration capacity, advanced locations prep-team
- CO2 readings for atmospheric control, van driver, etc.
- Disney POC in absence of HSM
- *Statistics:* Less than 10% Covid Cases

HEALTH & SAFETY

May 2021 – June 2021~ Lifetime/Swirl Productions.

Line Sisters - MOW (SAG/AFTRA)

- Zone A
- COVID team readiness for Zone A/ First Team Only and Basecamp Cast, Hair & Make-up and Wardrobe.
- Traveled solely with 1st Team for Health & Safety protocols to avoid countertransference and to stabilize best practices. *Statistics:* Zero Covid Cases.

COSTUMES/WARDROBE

April 2021 - April 2021 ~ Lion's Gate/Starz Productions. Post Production

Hightown. Episodic (SAG/AFTRA)

- Wardrobe. Input of Syncoset data
- Post production wardrobe i.e. detailed packing and storage of all inventory, returning of stock and principal costumes, accessories, purchasing of required items, maintaining receipts, etc.
- Right hand for Costume Supervisor

HEALTH & SAFETY

October 2020 – April 2021 ~ Lion's Gate/Starz Productions. Health & Safety Assistant.

Hightown. Episodic. (SAG/AFTRA)

- Zone A
- COVID team readiness. Provided assistance with medical staff for nasopharyngeal swabs and oropharyngeal rapid tests.
- Documentation of data through Carbon Systems and CTEH software. Preparation for lab pick of specimens.
- Provide PPE and sanitized supplies for all film crew, staff and actors i.e. face shields, medical masks, N95's, bio medical sprays, etc. Daily Sonim check-in points of entry and

health assessment for all staff. Monitoring of daily, bi and tri-weekly testing schedules on location and at film studio.

- *Statistics:* Less than 10% Covid Cases.

PROFESSIONAL TRAVEL SERVICES

December 2017 – Present ~ Inez International.LV – Certified Travel Agent – Wilmington, NC

- Travel Consultant/Coordinator.
- National & International Air Travel Bookings
- National & International Hotel, Resort & AirBnB Bookings
- Research/itinerary planning skills. Problem-Solving
- Fiduciary trust with the handling of consumer credit/debit card installment payments, Passport and Visa consultation, Global Entry and TSA knowledge. Global and national marketing trends, foreign exchange rates, etc.
- Effective Oral and written communication for both advanced and novice travelers, Ability to work with all socioeconomic demographics.
- Financial transactions in both national and global markets. Networking with international hospitality and tourism entities.
- Understanding Flight & OAG guides, Travel systems software, Consulate and International Safety Advisory Protocols