

Matthew Simmons

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Profile	Film school graduate with the objective to work on a production in a entry level role. Long term goal is to work in the development side of the business.
Experience	<p>Script Reader, Nashville Film Festival; Remote – 2021-Present Volunteer position reading feature length and short screenplay submissions. Judge the entries based on different categories and submit to coordinator.</p> <p>Sales and Services Rep II, First Citizens Bank; Asheville, NC – 2019-2020 Float bank teller for the blue ridge cluster, covering different branches when needed. Handled large sums of money, provided service to clients, and ran transactions.</p> <p>Senior Team Lead, Regal; Greensboro, NC – 2015-2019 Management position where I supervised around twenty employees, provided training, and was responsible for opening/closing theatre. Made show playlist, employee schedule, troubleshooted projectors, and had office duties.</p> <p>Director/Writer/Producer – 2016 Worked on two short films during my college years which can be found on YouTube. The first I wrote and the second I directed as well. That short can be found on my LinkedIn page.</p>
Education	University of North Carolina at Greensboro – BA in Media Studies & Business Minor, 2018
Skills	Ability to focus, multitask, and work under pressure. Experience with final cut and final draft. Experience with Microsoft office. Knowledge of films. COVID safe.
Certificates	Production Office: COVID-19 Compliance, On-Set Production: COVID-19 Compliance, General Prevention: COVID-19, all issued September 2020 from the Georgia Film Academy