

**Lynn McClellan**  
 147 Moore's Landing Road  
 Hampstead, NC 28443  
 910-270-2956  
 lynn.mcclellan@att.net

### Qualifications

**Painter in the TV & Film Industry, Proficient in Computers, Secretarial Skills,  
 Multi-Tasker, Billing & Invoicing, Accounts Receivable, Purchase Orders,  
 Dispatching, Inventory, Purchasing, Shipping**

### Experience

Painter	<i>Hornet's Nest, TV</i>	Fall 2011
Income Tax Preparer	Jackson Hewitt Tax Service	2005-2010
Reservationist/CSR	Wilmington KOA	2001-2003
Office Manager	Mini Storage on the Green	1996-1998
Painter	<i>When We Were Colored, Feature        The Cadet Murders, TV        Santa &amp; Me, TV        Step Toward Tomorrow, TV        Dutchboy, Commercial</i>	1993-1996
Dispatcher	Wilmington Sand & Gravel	1990-1993
Cashier	Jiffy Market Store	1978-1983

### Education

Miller Motte Business College	Accounting	Graduated 1991
Cape Fear Community College	Paralegal Studies	Certificate 2009
Cape Fear Community College	MS Office	Completed 2010

Excellent References